

Set Up a Blogger Blog

1. Go to <http://blogger.com>
2. If you already have a Blogger account, **Sign In**
3. If you don't already have a Blogger account, choose **Create a Blog** to setup a Google Account. (Blogger is a Google Tool!)



4. After clicking **continue** you will create a Google account to use to log in to blogger



Create a Google Account


Use your op97.org email address.

Consider using the same password you use for your op97.org email, to avoid problems associated with password overload.

This name will appear on your blog posts.

This can take a few tries, but be persistent, please.

1 Create a Google Account



This process will create a Google account that you can use on other Google services. If you already have a Google account perhaps from Gmail, Google Groups, or Orkut, please [sign in first](#)

Email address
(must already exist)

Use your op97.org email address

You'll use this address to log in to Blogger and other Google services. We'll never share it with third parties without your permission.

Retype email address

Type in your email address again to make sure there are no typos.

Enter a password

Must be at least 8 characters long.

Retype password

Password strength:

Display name


Susan Oxnevad OR Mrs. Oxnevad

The name used to sign your blog posts.

Email notifications

☒ Send me feature announcements, advice, and other information to help me get the most out of my blog.

Word Verification




Type the characters you see in the picture to the left.

Acceptance of Terms

☒ I accept the [Terms of Service](#)

Indicate that you have read and understand Blogger's Terms of Service

CONTINUE



Name your blog

The blog title appears at the top of your blog. You can change the title of your blog at any time.

The blog address you choose will be permanent. In order to find a unique name, it is recommended to use **d97** in front of your address, followed by the blog title. See example below.

Give it a title. You have the option to change the name at any time.

Choose your blog address. It is suggested to use **d97+blogtitle** (see example)

Please note: There are no capital letters or spaces in the name.



The screenshot shows a form titled "2 Name your blog". It has three main sections: "Blog title", "Blog address (URL)", and "Word Verification".

- Blog title:** A text input field containing "D97 Better Blogging". Below it, a note says: "Your blog's title will appear on your published blog, on your dashboard and in your profile."
- Blog address (URL):** A text input field containing "http://d97betterblogging.blogspot.com". Below it, a link says "Check Availability". A note below the link says: "The URL you select will be used by visitors to access your blog. [Learn more](#)".
- Word Verification:** A section with a blue word "surly" in a stylized font. Below it is a text input field containing "surly" and a small blue icon. Below the input field, it says "Type the characters you see in the picture."

At the bottom right of the form is an orange button with a right-pointing arrow and the word "CONTINUE".

Be patient when typing the **Word Verification**. After several tries, the word displayed will get easier to decipher. Most people struggle with this part.



Choose a template

Scroll through the sample templates and choose one you like. This is totally your choice. You can change your mind later if you don't like it.

Click on the template you want to start with, then choose **continue**.

[illegible]

After choosing your template, you are ready to begin blogging.

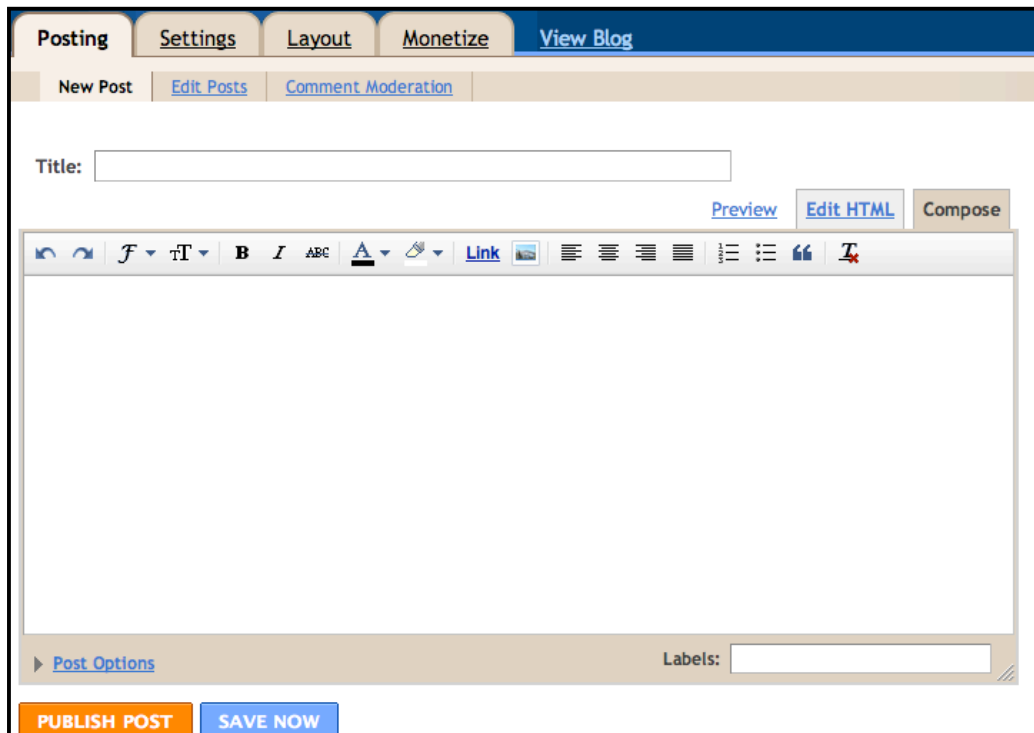
A confirmation message with a blue circular icon containing a white checkmark. The text reads: "Your **blog** has been created!". Below this, it says: "We've just created a blog for you. You can now add your posts to it, create your personal profile, or customize how your blog looks." At the bottom right, there is a red arrow pointing to a large orange button with the text "START BLOGGING". At the bottom left, there is a link with a right-pointing triangle icon and the text "Advanced Setup Options".

Publish a Welcome Message

This is what a post looks like in the making. Every post must have a Title (something that tells a little about the content) The first might be 'welcome' or 'Syllabus'

Also note in the body of the message, that there are normal word processing tools. Roll your mouse over each tool to find out what it does. Remember to check your spelling!

1. Type a title
2. Type a welcome message that is brief and introduces your blog.
3. Use the editing tools available to fine-tune your message.
4. If you are happy with your post, click **Publish**. If you want to save it and work on it later, choose **Save now**.



The screenshot shows a web interface for creating a new blog post. At the top, there are tabs for 'Posting', 'Settings', 'Layout', 'Monetize', and 'View Blog'. Below these, there are links for 'New Post', 'Edit Posts', and 'Comment Moderation'. The main area has a 'Title:' label followed by a text input field. Below the title field is a rich text editor with various formatting tools like bold, italic, underline, link, and image. To the right of the editor are buttons for 'Preview', 'Edit HTML', and 'Compose'. At the bottom, there is a 'Labels:' field and two buttons: 'PUBLISH POST' (orange) and 'SAVE NOW' (blue).

Congratulations! You have just started a blog!

Important Information

- All D97 blogs must be linked to the your school website. When your blog is ready to be shared with students and parents, please contact your school web producer.
- The **Next Flag** icon must be removed to keep young visitors from entering a chain of blogs, some of which may be inappropriate. See handout **Remove Next Flag** to do this yourself, or ask your building web producer for help.